



# IQAC

M. S. J. COLLEGE, BHARATPUR (RAJ.)

Dated:-02.10.2019

## Minutes of Meeting 02.10.2019

1. Pending work of automation of library is to be completed by March 2020 end.
2. Faculty profile from the faculty members, Department profile from the departments and committee reports from different committees would be collected which is essential for the preparation of AQAR 2019-20.
3. Development of E-content should be developed for the benefit of students
4. Encouraging faculty members of the college to apply for minor/major projects.
5. More faculty will be encouraged to take part in Programs like orientation, refreshers, short term courses, FDP etc.
6. Faculty development programs will be conducted by the institution.
7. Four types of feedback forms viz Students, Faculty, Alumni and Parents (offline) need to be updated.
8. As per new admission policy where centralized admissions of both UG and PG are carried out by CCE, Jaipur. The data base of email is being generated easily so feedback system is to be enhanced from this year.

Principal

प्राचार्य

एम. एस. जे. कॉलेज  
भारतपुर (राज.)

Coordinator IQAC




# IQAC

M. S. J. COLLEGE, BHARATPUR (RAJ.)

Dated:- 27.11.2019

## Minutes of Meeting 27.11.2019

1. All the department HOD were directed to submit proposals regarding infrastructure and academic facilities augmentation.
2. Faculty members are directed to ensure the use of Inlibnet, Shodh ganga and other e-sources for enhancing the quality of research.
3. It was also decided that a NAAC Awareness Programme would be conducted for faculty members soon.
4. It was decided that one programme will be organized for ministerial and support staff.
5. NAAC Awareness programme for district level will be organized
6. The main motive of meeting was to initiate the process of AQAR preparation. Data Collection planning has to be initiated and completed by conveners, mentors and teachers by 15.12. 2019.
7. All departments have been directed to improve the functioning of DRC and motivate faculty members to carry out research.
8. Updation of college website should be done on weekly basis.
9. Library should be equipped with photocopy machine.

  
Principal प्राचार्य  
एम. एस. जे. कॉलेज  
भारतपुर (राज.)

  
Coordinator IQAC



## IQAC M. S. J. COLLEGE, BHARATPUR (RAJ.)

Dated:- 19.02.2020

### Minutes of Meeting 19.02.2020

1. Students Satisfaction Survey should be given priority.
2. Efforts should be made to make students active users of email id's.
3. IQAC has to organize programme for students to make them aware regarding NAAC , AQAR and SSR.
4. Digital data base of students should be prepared.
5. It was decided that faculty members should submit hard copies of their publications in IQAC. Research articles, books, chapters in books should be included in this. A notice in this regard should be circulated among the faculty members.
6. College community connect program should be conducted monthly basis.
7. Efforts be made to fill vacancies of teaching and non – teaching posts.
8. Efforts should be made to procure e-resources in the library.
9. To start add-on courses to increase employability of the students.
10. Students may be guided to take up free online skill based courses through platforms like Swayam, Swayam Prabha and also through MOOCs recommended by the GOI and UGC.
11. Institution should apply for NIRF.

Principal

प्रधान्याय  
एम० एस० जे० कॉलेज  
भरतपुर (राज०)

Coordinator IQAC



# IQAC

**M. S. J. COLLEGE, BHARATPUR (RAJ.)**

Dated:- 12.03.2020

## **Action Taken Report**

1. Faculty profile were taken from the faculty.
2. Faculty information regarding different Criterion of NAAC AQAR was sought into Department profile seeking information's of departmental activities related to faculty, students etc. were also taken from various departments.
3. Different committees also submitted progress report of their activities with detailed informations as required for AQAR preparations.
4. NAAC awareness workshop organized for students and faculty members.
5. Regular meetings of IQAC took place round the year session 2019-20.
6. Faculty development programs will be conducted soon by the institution.
7. One faculty member of the college have applied for major project.
8. Various activities organized under College community connect program.
9. Women cell organized workshop on Environment protection on 21.12.2019
10. PG Department associations organized various activities, seminars and extension lectures on career guidance, water conservation, environment etc. the lectures proved to be very useful for students as they received great deal of information about some course related subject matters.
11. College organize training program under Mukhy Mantri Yuva Kaushal yogna(MMYKY) for skill development of students.

Principal  
प्रिन्सिपल  
एम० एस० जे० कॉलेज  
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Coordinator IQAC